

ATM

BANK



The Bank of Valletta p.l.c. will process the data contained herein and any other data which you subsequently give to the Bank in any manner for the following purposes, namely:

- To give you statements and provide its products and services;
- For internal assessment and analysis (including credit and/or behaviour scoring, market and product analysis);
- For the detection and prevention of fraud and other criminal activity which the Bank is bound to report;
- To develop and improve the Bank's products and services;
- For direct marketing, such as to inform you, by mail, telephone, fax, e-mail or other electronic means, about other products and services supplied by the Bank, its subsidiaries, associates, agents and by other carefully selected third parties, and for research purposes.

For full details regarding the Bank's use of your data, you may view the Bank's privacy policy which can be found at: <https://www.bov.com/content/privacy>

I declare that the information given by me on this application form is correct to the best of my knowledge and belief and I bind myself to inform you immediately of any changes in the information supplied by me.

I confirm that I have been provided with the terms and conditions relative to the account and accept and agree to be bound by them as they may be amended from time to time. I accept that the Bank reserves the right to decline this application at its sole discretion. The following signature is my specimen signature.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name & Surname

\_\_\_\_\_  
ID/Passport No.

**Notes**

- Original documents should be presented to the Bank. The Bank Official will sight the original documents and will retain a copy of the document/s. The Bank Official will certify any copies of documents when sighting the original documents, when it is absolutely impossible to provide the bank with original documents. Copies of original documents are accepted if certification is made by any one of the following; An embassy official; a legal or accountancy professional; entities/persons undertaking a relevant financial business or equivalent activities in Malta or EU/EEA member state or equivalent jurisdiction.
- Certified documents should include a written statement to the effect that:
  - » The document certified is a true copy of the original document, which original document has been seen and verified by the certifier; and
  - » The photo visible on the document (where applicable) is a true likeness of the holder.
- The certifier must sign and date the document, clearly indicating his/her full name, address, contact details and profession, designation or capacity.
- Any documentation which is not in English or Maltese should be officially translated. The translation should be dated, signed and certified by an independent official person of proven competence, confirming that it is a faithful translation of the original.
- Utility bills which have been retrieved through electronic means will be considered equivalent to an original document, so long as you are able to provide proof that the document has been received or retrieved electronically from the service provider or the issuer of the document.

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Issued by Bank of Valletta p.l.c., 58, Triq San Żakkarija, Il-Belt Valletta VLT 1130 - Malta. Bank of Valletta p.l.c. is a public liability company regulated by the MFSA and is licensed to carry out the business of banking in terms of the Banking Act (Cap. 371 of the Laws of Malta)

PRO 373 Nov 2021

BOV BASIC PAYMENT ACCOUNT

APPLICATION FORM

&

CUSTOMER DUE DILIGENCE

WHY DO WE ASK?

**BOV**

Bank of Valletta

During the on-boarding interview we will ask you a number of questions to get to know you better. We will record your basic personal details and ask you to provide document/s against which to verify your identification details.

During our meeting we will ask questions to understand the purpose and intended nature of your relationship with the Bank and guide you on which products are most suited to your needs. This information is required to enable us fulfil our ongoing monitoring obligations emanating from the Prevention of Money Laundering and Funding of Terrorism Regulations.

If your application is successful we will contact you to let you know when your account will be opened (we will give you an appointment to personally call at a Branch to open the account).

The Bank will notify you in writing in the event that your application to open a Basic Payment Account was unsuccessful.

## 1. Identification & Verification Process

The following is the basic personal information we require to open a Basic Payment Account, and a list of documents which we require for verification of your identification details.

This list provides the basic due diligence requirements, this list is not exhaustive and the Bank may request further documentation.

### Basic Personal Information

- official full name;
- place and date of birth;
- permanent residential address;\*
- identity reference number, where available; and
- nationality

\*Permanent residential address must be in an EU member state.

## Supporting Documentation Required

Please provide a valid and unexpired government issued identification document containing photographic evidence.



### Examples of such documents:

- A valid passport;
- A valid National identity card;
- Other valid government-issued identity cards e.g. ID cards issued by Office of the Refugee Commissioner;
- A valid residence card;
- A valid driving licence

The Bank will also require, in original, any one of the following documents to verify your permanent residential address if the identification document presented does not contain permanent residential address details:

- correspondence from a central or local government authority, department or agency;\*\*
- an official conduct certificate;\*\*
- any other government-issued document not mentioned above;\*\*
- a recent statement or reference letter issued by a recognised credit institution or entity carrying out relevant financial business in Malta, or equivalent activities in a Member State of the EU or in a reputable jurisdiction;\*\*
- a recent utility bill (*excluding mobile phone and/or internet bills*);\*\*
- a valid lease contract or agreement.

\*\*Document must not be older than 6 months

## 2. Account Activity

We will ask you some questions to understand the purpose for which the account will be used. If for example you intend to use your account to deposit your salary and for everyday transactions we will ask you to provide information regarding your occupation and income.

We will also ask for information regarding the estimated total annual incoming funds which will be channelled through the account. Taking the same example, if the account will be used to receive your salary, it is expected that the funds channelled through the account will be your monthly salary. Should you wish to channel other funds through the account, at any time during the course of the banking relationship, you are required to inform us before making any transfers to the account. We may need more information on the funds being credited such as information on the source of funds. By talking to us, we will help you to make sure that your transaction is executed in the shortest possible time.

## Basic Payment Account Application Form

Kindly fill in the details below and present to any Bank of Valletta branch in order to apply for a Basic Payment Account

### PERSONAL DETAILS (completion of all fields is mandatory)

Title

Name

Surname

Address

Date of Birth

Passport / ID Card No.

Are you currently Employed?  YES  NO

Country of Birth

Purpose for opening account

Source of Funds

Estimated turn over of the account per annum

Do you hold any account, either in your own name or jointly with others with any other bank in Malta  YES  NO

If your answer to the above question is YES, has your credit institution informed you in writing that your account is in the process of being closed? (You will need to give us a copy of that letter.)  YES  NO

### Employment Details

Employment Type

Employer's Name

Gross Yearly Salary

Will salary be credited directly to your bank account  YES  NO

### Contact Details

Phone Number

Email address